EQUITY

EQUITY BANK TANZANIA LTD

INFORMATION SECURITY

POLICY

May 2023

1. INTRODUCTION

As a modern, forward-looking business, Equity Bank Tanzania ("Equity") recognises at senior levels the need to ensure that its business operates smoothly and without interruption for the benefit of its customers, shareholders and other stakeholders. In order to provide such a level of continuous operation, Equity has implemented an Information Security Management System (ISMS) in line with the International Standard for Information Security, ISO/IEC 27001.

This information security policy forms a key part of our set of controls to ensure that our information is protected effectively and that we can meet our obligations to our customers, shareholders, employees and suppliers.

1.1. Policy Objectives

- To ensure business continuity, minimize business risk and maximize return on investments and business opportunities.
- To protect Equity's ability to function and enable a safe operation of applications implemented on IT systems.
- To protect data collected and used by Equity while also safeguarding the technology used.
- To ensure the preservation of confidentiality, integrity, and availability of systems and information used by Equity. These three principles compose the CIA triad:

  - **Confidentiality** involves the protection of assets from unauthorized entities
  - **Integrity** ensures the modification of assets is handled in a specified and authorized manner
  - **Availability** maintains a state of the system in which authorized users have continuous access to said assets

1.2. Applicability of Policy

- This policy applies to all information, information systems, networks, applications, locations within Equity.
- This policy applies to all persons employed by or under contract with Equity.

1.3. 1.3 Audience

- This policy applies to all persons employed by or under contract with Equity.
- All staff relevant to the information security management processes shall remain informed on the contents and all updates that to this policy.

2. SCOPE

This policy shall provide guidelines on the following metrics pertaining to the information security management within Equity.

- **Top Management commitment to Information Security**
- **Information Security Requirements**

- **Information Security Management System (ISMS) Plan & Objectives**
- **Risk Assessment**
- **Information Security Guidelines and Standards**
  - Identity and Access Management
  - Clear Desk and Clear Screen
  - Malware Management
  - Logging and Monitoring
  - Vulnerability and Patch Management
  - Information Security Incident Response
  - VPN Acceptable Use
  - Threat Management
  - Password Management
  - Data Access
  - Key Management and Card Data Encryption
  - Remote Access
  - Physical Security
  - Card Data Protection
  - Group Network and Infrastructure Configuration
  - Acceptable Use
- **Awareness Plan and Program**