



## **CAREER OPORTUNITIES AT EQUITY BANK.**

Equity Bank is one of the region's leading Banks whose purpose is to transform the lives and livelihoods of the people of Africa socially and economically by availing them modern, inclusive financial services that maximize their opportunities. With a strong footprint in Kenya, Uganda, Tanzania, Rwanda, DRC and South Sudan, Equity Bank is home to more than 20 million customers – the largest customer base in Africa. Currently the Bank is seeking additional talent to serve in the role outlined below.

### **SENIOR ACCOUNTANT - FINANCIAL CONTROLS**

#### **Purpose of the job**

The Senior Accountant - Financial Controls will report to the Finance Manager-Reporting and will be based at Head Office in Kigali.

The duties and responsibilities include safeguarding the integrity and accuracy of the Bank's financial records through rigorous daily reconciliations, timely investigation and resolution of outstanding entries, and the implementation of effective financial controls.

The role is pivotal in maintaining precise ledger accounts, ensuring compliance with audit and regulatory requirements, and driving operational efficiency across the finance unit. In addition, the Senior Financial Accountant leads process automation initiatives, enforces strict reconciliation timelines, and collaborates with management and relevant departments to proactively identify and mitigate risks.

By championing continuous improvement in financial controls, and operational practices, the role supports sustainable business performance.

#### **Key Duties, Responsibilities and Accountability**

- Review daily reconciliation of General Ledger (GL) and sub-ledgers.
- Ensure daily reconciliation of Digital channels vs system balances is done, including exception reporting and resolution of variances.
- Monitor suspense and transit accounts, ensuring closure of outstanding items within on time.
- Review monthly bank reconciliations and follow up on long outstanding items.
- Ensure all long outstanding items of 90 days and more are fully provided for
- Support alignment of Finacle and ERP GLs, ensuring system accuracy.
- Assist in period-end closure processes, ensuring completion by the reporting timelines.
- Prepare monthly control reports for Finance and for the group reporting by the agreed timelines.



- Identify cost-saving opportunities across branches and head office.
- Ensure timely Tracking and support closure of audit and compliance issues.
- Review and sign off all reconciliation and control reports.
- Oversee automation of control processes and system alignment.
- Liaise with management, audit, compliance, and risk teams for interventions.
- Monitor period-end closure processes for control unit and ensure timely completion.
- Active participation in Monthly, Quarterly, and Annual reporting processes, including data extraction, reconciliation, review of financial information, coordination with relevant stakeholders, and timely submission of accurate reports in line with regulatory and internal requirements.
- Review and validate manual journal entries with proper documentation.
- Oversee the integrity of financial data banks platforms, mobile money channels, and core banking systems to ensure accuracy, completeness, and timely reporting.
- Coordinate internal and external audits, ensuring full support for financial control related audit queries.
- Strengthen operational risk controls including fraud detection, identify weakness in controls and initiate and implement relevant control.
- Strengthen operational risk controls by enhancing fraud detection, identifying weaknesses in controls, and initiating and implementing relevant corrective measures
- Any other duties as assigned from time to time.

### **Qualification, Experience, Skills and Attributes**

For the above position, the successful applicant should have the following:

- At least Bachelors' degree in Accounting, Finance, Economics, Statistics, Physics, Actuarial science, mathematics or related fields.
- Professional accounting qualification (CPA/ACCA Qualification or Equivalent) is an added advantage
- Strong knowledge of IFRS, GAAP, and banking regulations.
- Over 4 years' experience in Finance in banking or similar industry.
- 1 year working experience handling large data sets for a bank ideally with Big 5 audit firms, or in a Finance function on a day-to-day basis in a top tier bank or supporting a top tier bank in Rwanda.
- Extensive experience with financial information systems and automation tools
- Strong analytical, problem-solving, and decision-making skills, particularly in fast-paced digital environments.
- Experience in general ledger functions, including month-end and year-end close processes
- Ownership & Commitment.



- Good Analytical, Presentation, and Communication Skills.
- Team Spirit.
- Continuous learning and Innovation.
- Attention to details.
- Result oriented and strict on meeting deadline.
- Strong experience with financial information systems and automation tools

If you meet the above requirements, submit your application quoting the job opportunity you are applying for as subject of your email through the link below by **14<sup>th</sup> May 2026**. Please include detailed Curriculum Vitae (in Word version or Pdf version not Pdf image), copies of the relevant certificates, testimonials, and daytime telephone contact and email address. **Only short-listed candidates will be contacted.**

Email to:

[https://equitybank.taleo.net/careersection/int\\_new/jobsearch.ftl?ftlcompclass=LoginComponent&lang=en](https://equitybank.taleo.net/careersection/int_new/jobsearch.ftl?ftlcompclass=LoginComponent&lang=en)

Equity Bank is an equal opportunity employer. We value the diversity of individuals, ideas, perspectives, insights, values and what they bring to the workplace.

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