



## **CAREER OPPORTUNITIES AT EQUITY BANK.**

Equity Bank is one of the leading banks in the region, committed to transforming the lives and livelihoods of the people of Africa by providing modern, inclusive financial services that expand opportunities for wealth creation. With a robust presence across Kenya, Uganda, Tanzania, Rwanda, the Democratic Republic of Congo, and South Sudan, Equity Bank serves nearly 8 million customers, making it the largest customer base in Africa. Founded in 1984 as Equity Building Society, the institution evolved into Equity Group Holdings Limited in 2004 through a strategic restructuring process to further its objectives. The bank's purpose is to socially and economically empower consumers, businesses, and communities through integrated financial solutions, adhering to core values that include professionalism, integrity, innovation, teamwork, and respect for customers. Currently, Equity Bank is seeking additional talent to support its mission of fostering inclusive growth and development across the continent.

### **EQUITY LEADERS PROGRAM COORDINATOR**

#### **Job Purpose:**

To carry out effective Equity leader's program implementation, coordination, and management, in liaison with the management team, while building and cultivating sustainable key relationships with all the program stakeholders as aligned to the Banks' strategy.

#### **Key responsibilities and accountabilities**

- Facilitate and conduct professional, leadership and entrepreneurship training for all scholars joining university chapters.
- Conduct semester refresher training for all the continuing scholars.
- Facilitate Agency training and recruitment sessions to allow scholars to promote Equity products and services.
- Develop a rubric to identify scholar training needs so they can professionally represent Equity while engaging customers.
- Plan and conduct soft skills training on interpersonal skills, marketing and financial management.
- Manage scholar branch/agent relationship to ensure customers approached are connected to respective Agents/Branches for follow up.
- Respond to scholar queries on challenges experienced in the field curriculum.
- Sharing technical challenges experienced with relevant teams in the Bank.
- Ensure Equity Bank's reputational risk is upheld with scholars observing Equity values to protect the brand.
- Analyze and monitor all data on account's and/or sim cards issued by scholars to ensure there are no fraudulent activities.
- Develop an analytics rubric to continuously monitor business risk as a result of engaging the scholars.



- Supervise the maintenance and updating of the database of all new, continuing and graduating scholars in local Universities and TVET institutions all over Rwanda
- Head the formation of an active alumni group providing peer mentorship to the younger scholars and engaged in Equity bank Rwanda activities
- Monitor the annual chapters elections for new chapter leaders.
- Sign off all recommendation letters for all chapter leaders upon completion of their service.
- Head the facilitation of at least three give back project a year and facilitate this and make sure it is done.
- Spearhead the financing opportunities for private operators in the Education Sector to catalyze Education-Financing.

### **Candidate's Qualifications, Skills, Experience and key Attributes.**

- A bachelor's degree in business related field. A master's degree is an added value.
- At least 5 years experience on similar programs.
- Acquainted with Rwandan education systems, development and trends.
- Strong writing, communications skills and Strong public speaking abilities.
- Strong Mentorship skills.
- Data Analysis skills.
- Competent with data collection and analysis software.
- Good presentation skills.
- Strong organizational skills and a commitment to developing the leadership potential in university-level scholars

**Only applicants who meet the above criteria and are not undergoing any disciplinary process will be considered.**

If you meet the above requirements, submit your application quoting the job opportunity you are applying for to the email address below by **20<sup>th</sup> January 2025**. Please include detailed Curriculum Vitae, copies of the relevant certificates, testimonials, and daytime telephone contact and email address. Only short-listed candidates will be contacted.

Email to: **[jobsrwanda@equitybank.co.rw](mailto:jobsrwanda@equitybank.co.rw)**

Equity Bank is an equal opportunity employer. We value the diversity of individuals, ideas, perspectives, insights, values and what they bring to the workplace.