

NOTICE OF THE SIXTH EQUITY INVESTMENT BANK UNIT TRUST FUNDS ANNUAL GENERAL MEETING

Notice is hereby given to the Unit holders of the Equity Investment Bank Unit Trust Funds (comprising of Equity Investment Bank Money Market Fund and Equity Investment Bank Balanced Fund), that pursuant to Article 41 of the Trust Deeds of the Equity Investment Bank Unit Trust Funds the 6th Annual General Meeting (AGM) of Equity Investment Bank Unit Trust Funds will be held via electronic communication on **Tuesday 15th June, 2021 at 10.00 a.m** for the purpose of considering and, if thought fit, passing the resolutions set out below.

Due to ongoing Government restrictions on public gatherings Unit holders will not be able to attend the AGM in person but will be able to register for, access information pertaining to the proposed resolutions, follow the meeting in the manner detailed below and to vote electronically or by proxy. Unit holders may ask questions in advance of the meeting, as detailed below.

AGENDA

1. CONSTITUTION OF THE MEETING

The Secretary to read the notice convening the meeting and determine if a quorum is present.

2. ORDINARY BUSINESS

- a. To receive, consider and if deemed fit, adopt the Annual Report and Audited Financial Statements for the year ended **31st December, 2020** together with Auditors' reports thereon;
- b. To notify Unit Holders of the change of External Auditors for Equity Investment Bank Unit Trust Funds; and

3. ANY OTHER BUSINESS

- a. To transact any other business that may legally be transacted at an annual general meeting, of which notice will have been duly received



Mary Wangari Wamae
Director
P.O. Box 74454-00200
Nairobi
25th May, 2021

NOTES

1. The Trustee of the Equity Investment Bank Unit Trust Funds has convened and shall be conducting this virtual general meeting pursuant to Article 41 of the Trust Deeds of the Equity Investment Bank Unit Trust Funds. The Trustee has appointed Image Registrars Limited to host the virtual AGM.
2. In Accordance with Part VII of the Trust Deed, Unit holders are entitled to attend and vote at the AGM and are entitled to appoint a proxy to vote on their behalf. A proxy need not be a unit holder in the Equity Investment Bank Unit Trust Funds, the appointed proxy will need to access a mobile phone. A proxy form is attached to this Notice and is available on the Equity Group Holdings Plc website <https://equitygroupholdings.com/ke/investor-relations/eib/agm> and shall be sent to the unit holders' email address. A proxy must be signed by the appointor or his attorney duly authorized in writing, or if the appointor is a Company, either under seal (where applicable), or under the hand of an officer or attorney duly authorized by the Company. A completed form should be emailed to AWM@equityinvestmentbank.co.ke or lodged with the Secretary at EQUITY CENTRE 9th floor, Hospital Road, not later than 4.00pm on **Friday 11th June, 2021**.

Any person appointed as a proxy should submit his/her email to the Secretary not later than 4.00pm on **Friday 11th June, 2021**. Any proxy registration that is rejected shall be communicated to the Unit holder concerned no later than 10.00am on **Monday 14th June, 2021** to allow time to address any issues.

3. Any Unit holder wishing to participate in the meeting should register using either of the following:

a. Through the web portal

Members shall receive an email link which will enable them register via the web platform. For assistance, they should dial the following number: (+254) 709170000 between 8:00 a.m. to 5:00 p.m. from Monday to Friday.

b. Unstructured Supplementary Service Data (USSD)

By dialing *483*902# on their Safaricom, Airtel and Telkom telephone lines or *760# for Equitel telephone lines and following the prompts. In order to complete the registration process, unitholders will need to have their ID/Passport Numbers that were used to purchase their units and/or their member Number at hand. For assistance unitholders should dial the helpline number: (+254) 709 170 000 between 8:00 a.m. to 5:00 p.m. from Monday to Friday excluding public holidays.

4. Registration for the AGM opens on **Monday 31st May, 2021**, at 9.00 am and will close on **Monday 14th June, 2021** at 5.00 pm.

5. Unit holders wishing to raise any questions or clarifications regarding the Agenda before the AGM may do so by:

- a. Sending their written questions by email to AWM@equityinvestmentbank.co.ke; or
- b. To the extent possible, physically delivering their written questions with a return physical address or email address to the registered office of Equity Investment Bank Limited at the Equity Investment Bank's Head Office situated at EQUITY CENTRE, 9th FLOOR, Hospital Road, Upper Hill, Nairobi. Unit holders must provide their full details (full names, Kenyan national identity card or Passport Number or Member Number) when submitting their questions or seeking clarifications.

All questions and requests for clarifications must reach Equity Investment Bank Limited on or before **Monday 14th June, 2021** at 10.00 a.m.

Following receipt of the questions, the Trustee of Equity Investment Bank Unit Trust Funds shall provide written responses to the questions and clarifications received to the return physical address or email address provided by the Unit holder no later than 5.00 p.m. on **Monday 14th June, 2021**.

6. The AGM will be streamed live via a link which shall be provided to all unitholders who will have registered to participate in the AGM. Duly registered unitholders and proxies shall be able to join the meeting using the meeting link to be shared a day before the meeting.
7. Duly registered Unit holders and proxies may vote upon registration for resolutions on a panel provided next to the live stream screen or by dialing *483*902# on their Safaricom, Airtel and Telkom telephone lines or *760# for Equitel telephone lines and selecting the 'vote' menu.
8. Results of the AGM shall be published at <https://equitygroupholdings.com/ke/investor-relations/eib/agm> within 24 hours following conclusion of the AGM.
9. Equity Investment Bank Limited Unit Trust Funds strongly encourages all Unit holders to monitor the Equity Group Holdings Plc website <https://equitygroupholdings.com/ke/investor-relations/eib/agm> for further updates or changes in relation to the AGM.
10. Unit holders can access the Annual Report and Audited Financial Statements for the year ended **31st December, 2020** together with Auditors' reports thereon, the Agenda for the AGM at <https://equitygroupholdings.com/ke/investor-relations/eib/agm>
11. Time indicated on this Notice is East Africa Time [EAT]

EQUITY CENTRE, 9TH FLOOR HOSPITAL ROAD, UPPER HILL

Tel: +254 763 063000 | Email: info@equitygroupholdings.com | www.equitygroupholdings.com

Equity Investment Bank Limited is regulated by the Capital Markets Authority

