

CHECKLIST FOR YOUR TRAVEL

DRC Trade Mission 2021

Unlocking Investment Opportunities in DRC, the Heart of Sub-Saharan Africa

30th Nov. - 13th Dec. 2021

KINSHASA

30th Nov. - 3rd Dec.

LUBUMBASHI

5th - 8th Dec.

GOMA

10th - 11th Dec.

MBUJI MAYI

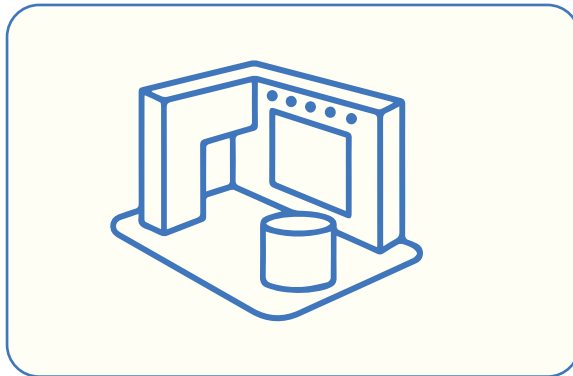
13th Dec.



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CHECKLIST FOR YOUR TRAVEL

TRADE FAIR ESSENTIALS



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TRADE FAIR ESSENTIALS

	Key Items	Sub-Items	Unit Cost (Dollars)	Comments
1	Visas	Single Entry	50.00	Valid for 3 months - See next tab on VISA requirements
		Multiple entry	460.00	Valid for 6 months - See next tab on VISA requirements
2	Covid Tests	International Departure	Kenyan Rates apply	Mandatory Requirement when departing JKIA 1. Covid-19 Negative PCR Test, 2. Panabios Code and 3. INRB QR Code (www.inrbccovid.com)
		International arrival	46.00	Administered in DRC at the airport on arrival
		Domestic	30 - 45	Administered at covid testing facilities within the cities, facilitated by the event organizers per city
3	Go Pass (Tax)	International (Departure)	55.00	Facilitated by the travel agent and Protocols
		Domestic (Departure)	15.00	Facilitated by the travel agent and Protocols
4	Travel Agent	Jeffery Travels		Contact Person - Mr Ruffin - +243826338884
		Hire of Taxis, SUVs, Vans and Bus		
		Bus (15 places)	130.00	per day
		Bus (25 places)	250.00	per day
		Bus (30 places)	350.00	per day
		Taxi	100.00	per day
		van	150.00	per day
		SUV	160.00	per day
		Airport to Hotel transfer Taxi rates	30-50	one way



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TRADE FAIR ESSENTIALS

	Key Items	Sub-Items	Unit Cost (Dollars)	Comments	
5	Event Organisers	Per City	Company Name	Contact Person & Cell phone numbers	
		Kinshasa & Mbuji mayi	Pygma	Mr Alain Yav - +243818303013	
		Lubumbashi	Musal	Mr Costas Musal - +243844000101	
		Goma	Kivu Entrepreneur	Mr Joel Tembo - +243998625544/+243814002570	
6	Accommodation	See next tab for all the available options			
7	Telecommunication & Internet	Service providers	Tariffs /Data plans	Contact Persons	
		1	Vodacom	See next tab on Tariffs	Mme Gloire - +243814448047
		2	Orange	See next tab on Tariffs	Mr Fah Mohamed - +243844762023
		3	Airtell	See next tab on Tariffs	Mr Marc Olivier Ngoie - +243999964593
		4	GBS	See next tab on Tariffs	Mme Laetitia Kapela - +243850585900
8	Flights - International <i>Kenya to Kinshasa</i>	Service providers	Rates	Contact Persons	
		Kenya Airways	TBC		
		Economy one way			
		Economy / return			
		Business one way			
Business/ return					



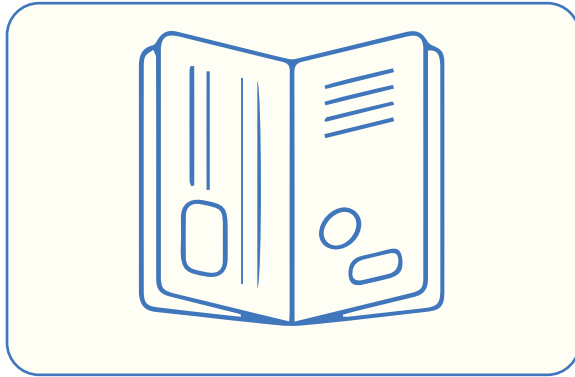
	Key Items	Sub-Items	Unit Cost (Dollars)	Comments
	<i>Kenya To Lubumbashi</i>	Kenya Airways	TBC	
		Economy one way		
		Economy / return		
		Business one way		
		Business/ return		
	<i>Kenya to Goma</i>	Jambo jet	TBC	
		Economy one way		
		Business one way		
		Economy/return		
		Business/ return		
9	Flights - Domestic			
	<i>Kinshasa to Lubumbashi</i>	CAA and Congo Airways	TBC	
		Economy one way		
		Business one way		
		Economy/return		
		Business/ return		
	<i>Kinshasa to Goma</i>	CAA and Congo Airways	TBC	
		Economy one way		
		Business one way		
		Economy/return		
		Business/ return		



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TRADE FAIR ESSENTIALS

Key Items	Sub-Items	Unit Cost (Dollars)	Comments
<i>Kinshasa to Mbuji Mayi</i>	CAA and Congo Airways	TBC	
	Economy one way		
	Business one way		
	Economy/return		
	Business/ return		





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VISA REQUIREMENTS

Embassy is on Twiga Lane, Off Karura Avenue, Muthaiga

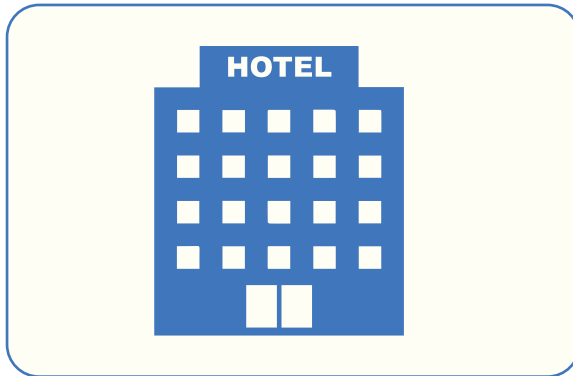
Requirements for visa application;

1. Duly filled application form
2. Invitation letter
3. Original passport and copy (bio data page)
4. Yellow fever card and copy
5. 1 passport size photo
6. Application fee Kes 5500, (deposit at CFC STANBIC BANK)

ACC NAME - EMBASSY OF DRC

ACC NUMBER - 0100000568346





CHECKLIST FOR YOUR TRAVEL

HOTEL & VENUE BOOKING



CHECKLIST FOR YOUR TRAVEL
HOTEL AND VENUE BOOKING

		Price/Day	Rooms Available	Details	Comments
KINSHASA	Hotel Room	210	70	Standard room and superior rooms	Pullman Hotel
	Diner	80		80 USD/Person/Per Day	Pullman Hotel
	Local package + wine + champagne	45		45 USD/Person/Per Day	Pullman Hotel
	Cocktail	40		40 USD/Person/Per Day	Pullman Hotel
	Hotel Room	200	50	Standard room with view on city (39m2)	Fleuve Congo Hotel
	Hotel Room	240	57	Standard room with view on congo river (39m2)	Fleuve Congo Hotel
	Hotel Room	280	3	Executive room (39m2)	Fleuve Congo Hotel
	Hotel Room	150	30	Standard room	Sultani Hotel
	Hotel Room	140	15	Standard room	Bella Riva Hotel
	Hotel Room	200	15	Standard room	Elais Hotel



CHECKLIST FOR YOUR TRAVEL
HOTEL AND VENUE BOOKING

		Price/Day	Rooms Available	Details	Comments
LUBUMBASHI	Hotel Room	150	100	Superior rom	190 weekend-price / Pullman Hotel
	Hotel Room	100	28	Standard room	Hotel Lubumbashi
	Hotel Room	140	18	Standard room	The River Side Hotel
	Hotel Room	170	1	Deluxe room	The River Side Hotel
	Hotel Room	200	4	Junior Suite	The River Side Hotel
	Hotel Room	250	3	Imperial Suite	The River Side Hotel
	Hotel Room	120	7	Intermediate room	Istanbul Cabanas
	Hotel Room	150	5	Superior rom	Istanbul Cabanas
LUBUMBASHI	Hotel Room	80	4	Classic room A	Istanbul Cabanas
	Hotel Room	70	1	Classic room B	Istanbul Cabanas
	Hotel Room	200	2	Semi-apartment VIP	New Ikoma Lodge
	Hotel Room	180	6	Semi-apartment	New Ikoma Lodge
	Hotel Room	150	2	Simple Semi-apartment	New Ikoma Lodge
	Hotel Room	130	12	Executive room with one bed	New Ikoma Lodge
	Hotel Room	150	6	Executive room with two beds	New Ikoma Lodge



CHECKLIST FOR YOUR TRAVEL
HOTEL AND VENUE BOOKING

		Price/Day	Rooms Available	Details	Comments
GOMA	Hotel Room	200	61	King de luxe/category 1	Serena Hotel
	Hotel Room	300	4	Junior Suite	Serena Hotel
	Hotel Room	450	4	Executive suite room	Serena Hotel
	Hotel Room	2500	1	Presidential room	Serena Hotel
	Hotel Room	150	30	Standard room	Serena Hotel
	Cocktail Food	25=		25 USD per person	Serena Hotel
	Cocktail Beverage (charged based on consumption)	20		20 USD per person	Serena Hotel
	Hotel Room	100	5	Deluxe room	Linda Hotel Goma
MBUJI MAYI	Hotel Room				
	Singel room	100	38		Hotel Gloria
	Monoblock	150	4		Hotel Gloria
	Appartment	200	4		Hotel Gloria
	Singel room	90	20		Metropole
	Singel room type A	100	14		Dilenga
	Singel room type B	100			Dilenga
	Singel room type C	80	16		Dilenga
	Singel room type D	80			Dilenga





CHECKLIST FOR YOUR TRAVEL

PAYMENT & CANCELLATION POLICY



PAYMENT AND CANCELLATION POLICY

	Hotel	Prepayment Required	Cancellation policy
KINSHASA	Pullman	40%	<ol style="list-style-type: none"> 1. More than 30 days before the arrival date: no cancellation penalty 2. Between 30 and 15 days before the date of arrival: 50% of the amount including VAT of the services booked 3. Between 15 days and 7 days before the date of arrival: 75% of the amount including tax of the services booked 4. Less than 7 days before the date of arrival: 100% of the amount including tax of the services booked 5. In case of late cancellation or no show, the first night will be charged on the basis of the service ordered 6. In case of partial cancellation, the pro rata rule will be applied on the basis of the conditions for total cancellation
	Fleuve congo	50%	<ol style="list-style-type: none"> 1. 30 days and more prior to event date : no penalty will be applied 2. 30 to 15 days prior to event date: % 30 of the Total amount 3. 15 to 7 days prior to event date: % 50 of the Total amount. 4. 7 days or less prior to event date: % 100 of the Total amount”
	Sultani	50%	
	Balle Riva	100%	<ol style="list-style-type: none"> 1. All cancellations must be made within 48 hours, i.e. two days before the scheduled check-in date at the hotel 2. All cancellations will be charged with a penalty of 40% of the amount paid to the hotel “
	Elais	100%	
MBUJIMAYI	Gloria hotel	20%	
	Metropole	50%	
	Dilenga	50%	



PAYMENT AND CANCELLATION POLICY

	Hotel	Prepayment Required	Cancellation policy
GOMA	Serena Hotel	50%	
	LINDA Hotel	40%	
LUBUMBASHI	Hôtel Lubumbashi	80%	
	Pullman KARAVIA	40%	<ol style="list-style-type: none"> 1. More than 30 days before the arrival date: no cancellation penalty 2. Between 30 and 15 days before the date of arrival: 50% of the amount including VAT of the services booked 3. Between 15 days and 7 days before the date of arrival: 75% of the amount including tax of the services booked 4. Less than 7 days before the date of arrival: 100% of the amount including tax of the services booked 5. In case of late cancellation or no show, the first night will be charged on the basis of the service ordered 6. In case of partial cancellation, the pro rata rule will be applied on the basis of the conditions for total cancellation”
	ISTAMBULL Cabanas	100%	
	RiverSide Hotel	100%	
	New Ikoma Logde	100%	





CHECKLIST FOR YOUR TRAVEL

CONTACT DETAILS



No	Event Organisers	Email	Location	Contacte Person	Phone Number
1.	Pygma	alain.yav@pygmagroup.com	Kinshasa	Mr Alain Yav	+243 818 303 013
2.	Kivu Entrepreneurs	joel.tembo@kivuentrepreneurs.com	Goma	Mr Joel Tembo	+243 998 625 544 / +243 814 002 570
3.	Musal	cc@musal.cd	Lubumbashi	Mr Costas Musal	+243 844 000 101

No	Internet Providers	Email	Location	Contacte Person	Phone Number
1.	Vodacom	gloire.mata@vodacom.cd	Kinshasa	Mme Gloire	+243 814 448 047
2.	Orange	fah.mohameddjudi@orange.com	Kinshasa	Mr Fah Mohamed	+243 844 762 023
3.	Airtel	Marc-olivier.ngoie@cd.airtel.com	Kinshasa	Mr Marc Olivier Ngoie	+243 999 964 593
4.	GBS	lkapela@corp.gbs.cd	Kinshasa	Mme Laeticia Kapela	+243 850 585 900
5.	DHI	gloria.landu@dhitelecom.com	Kinshasa	Mme Gloria	+243 848 422 200

No	Gift Event Supplier	Email	Contacte Person	Phone Number
1.	XL Media	mmalvankar@xlmedia.cd	Mr Manoj	+243 818 275 566
2.	Magic Touch	director@magictouch.cd	Mr Seth	+243 995 893 383
3.	AGB	agbcommercial@gmail.com	Mr Balay	+243 859 905 062
4.	Mirak	gpnsimbal@mirak.cd	Mr Guylain Nsimba	+243 999 909 069
5.	Graphic System	salesmanager@graphicsystemsdr.com	Mr Satich	+243 993 107 756
6.	Jeffery Travels	ruffin@jefferytravels.com	Mr Ruffin	+243 826 338 884
7.	Gift	manyvon@yahoo.fr	Mr Emmanuel Maina	+243 999 957 957



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Email: drctradefair@equitygroupholdings.com
www.equitygroupholdings.com/DRCTradeFair

