



# THE KENYA-DRC TRADE MISSION 2021

29<sup>th</sup> November - 13<sup>th</sup> December 2021

Kinshasa	Lubumbashi	Goma	Mbuji Mayi
30 Nov. - 3 Dec.	5 - 8 Dec.	10 - 11 Dec.	13 Dec.

Unlocking Trade, Tourism and Investment Opportunities in the DRC and Great Lakes Region



**AN  
OVERVIEW  
OF THE DEMOCRATIC REPUBLIC OF CONGO**

According to World Bank, with a surface area equivalent to that of Western Europe, DRC is the largest country in Sub-Saharan Africa (SSA). The nation is offering huge untapped opportunities for access to one of the world's last economic frontiers. Here is an overview of DRC:

<b>Official Name</b>	<b>Democratic Republic of Congo (DRC)</b>
<b>Form of the State</b>	Highly decentralized unitary state
<b>Area in square km</b>	2,345,410 km
<b>Population</b>	80 million inhabitants broken down as follows: <ul style="list-style-type: none"> <li>• 0-14 years – 47.8%</li> <li>• 15-29 years - 30.7%</li> <li>• 30-39 years – 13.2%</li> <li>• 40-44 years – 2.3%</li> <li>• 45-59 years – 3.6%</li> <li>• 60 years and above – 2.2%</li> </ul>
<b>Capital</b>	Kinshasa is the headquarters of National Institutions that have provincial status
<b>Decentralization</b>	DRC has 26 provinces including Kinshasa and Decentral Territorial Entities which include: <ul style="list-style-type: none"> <li>Cities – 33</li> <li>Territories – 145</li> <li>Urban communes -137</li> <li>Rural communes – 174</li> <li>Sectors – 471</li> <li>Chiefdoms – 264</li> <li>Groupings – 5,908</li> </ul>
<b>Borders</b>	DRC has 9 neighbouring countries which include: The Republic of Congo, South Sudan, Uganda, Central African Republic, Rwanda, Burundi, Tanzania, Zambia and Angola

<b>Geographical Position</b>	DRC is located in the heart of Africa and is a member of several economic blocks including <ul style="list-style-type: none"> <li>• Southern African Development Community (SADC)</li> <li>• Economic Community of Central African States (ECCAS)</li> <li>• Common Market for Eastern and Southern Africa (COMESA)</li> <li>• International Conference on the Great Lakes Region (ICGLR)</li> <li>• Organisation pour l'Harmonisation en Afrique du Droit des Affaires (OHADA) – which stands for Organisation for the Harmonization of Business Law in Africa in English</li> <li>• DRC has also applied to be a member of the East African Community (EAC) and currently the regional Council of Ministers are expected to deliver the final verdict in November 2021</li> </ul>
<b>Official Language</b>	French is the official language and is widely used in education and government, however, DRC also has four national languages: Kituba (Kikongo), Lingala, Swahili, and Tshiluba.
<b>Economy of DRC</b>	GDP growth rate – 5.8% Average inflation rate – 31% Inflation rate at the end of the period- 7.2% Nominal GDP (in USD millions) – 47,517.80 *Data is as at 2018
<b>National Currency</b>	Congolese Franc (CDF)
<b>Currencies used in commercial transactions</b>	There is free capital movements for the domestic and foreign currencies for business transactions

**Source:** ANAPI, derived from Ministry of Planning Standing Steering Committee, June 2019

A vibrant outdoor market scene in the Democratic Republic of Congo. The market is covered by a large, striped canopy in shades of blue and white. The ground is filled with various goods, including baskets of colorful produce like tomatoes and onions, and large sacks of grain. Several people are seen interacting, some standing near the stalls and others walking through the market. The overall atmosphere is one of active commerce and daily life.

# ENTRY REQUIREMENTS

FOR THE DEMOCRATIC REPUBLIC OF CONGO

## **ENTRY REQUIREMENTS**

Any foreigner looking to enter DRC will be required to have the following documents:

- A valid national or international passport or other valid travel document with at least 1 blank page
- A valid travel visa, Kenyans are also eligible for visa on arrival
- Yellow fever certificate
- Currency restrictions for entry – 5 Million CDF (\$5,400)
- Currency restrictions for exit – It is illegal to export CDF

In addition to the above, the entry, exit, residence and movement of foreigners is determined by the following legal regulations:

1. Ordinance Law No. 83-33 of 12<sup>th</sup> September 1983 relating to the police force for foreigners as amended and supplemented to date
2. Ordinance Law No. 87- 281 of 13<sup>th</sup> August 1987, implementing Ordinance No. 83-33 of 12<sup>th</sup> September on the police for foreigners, as amended and supplemented to date
3. Act No. 86-007 of September 1986 regulating the residence and movement of foreigners in mining areas

## TYPES OF VISAS

Entry into DRC requires administrative formalities depending on the nationality of the travellers and on the type of stay. In accordance with laws and regulations, the Directeur Général de Migration (DGM) is authorized to issue visas to foreigners wishing to visit DRC and to settle there. A visa may be granted only to applicants who fulfill the conditions laid down by laws and regulations.

TYPE OF VISA	BRIEF DESCRIPTION	CONDITIONS TO QUALIFY
Flying visa (visa on arrival)	<p>Authorization granted by the Director General to a foreigner from a country where DRC has no diplomatic or consular representation.</p> <p>This authorization allows the passenger to benefit from an airport visa to access the DRC territory. It is also granted to guests of the DRC Government.</p>	<ul style="list-style-type: none"> <li>• Letter of request from the applicant to the Directeur Général de la Direction Générale de Migration,</li> <li>• Photocopy of the applicant's passport,</li> <li>• Photocopy of the identity of the inviter, if a DRC national, or passport, if he/she is a foreigner.</li> </ul>
Airport visa	<p>Issued at the entry point to the beneficiary of the flying visa or with the express authorization of the Director General.</p> <p>It is valid for 7 days. After this period, the applicant will have to regularize his/her stay with the Services de la Chancellerie à la Direction Générale ou Provinciale de Migration.</p>	

## TYPES OF VISAS CONT.

<p>Tourist visa</p>	<p>Issued abroad by embassies of DRC abroad, it gives the beneficiary the possibility to cross the border if he fulfills the set conditions.</p> <p>The tourist visa does not authorize the exercise of a paid activity in DRC.</p> <p>The validity of this visa is 6 months maximum. This visa may be extended by the Direction Générale de Migration for a period of one, two or three months in order to total the six months.</p>	<ul style="list-style-type: none"> <li>• A valid passport,</li> <li>• Having an adequate means of subsistence,</li> <li>• Be assisted by a legal or natural person regularly established in DRC</li> </ul>
<p>Establishment visa</p>	<ul style="list-style-type: none"> <li>• Issued to foreigners wishing to settle in DRC</li> <li>• This visa gives you not only resident status but also the possibility of carrying out professional or economic activities under the conditions set by the Act.</li> <li>• Types of establishment Visas include:             <ul style="list-style-type: none"> <li>a) Ordinary Establishment Visa</li> <li>b) Work Establishment Visa</li> <li>c) Specific Work Establishment Visa</li> <li>d) Establishment Visa for Studies</li> <li>e) Establishment Visa for foreign spouses of nationals (matrimonial)</li> <li>f) Special Establishment Visa</li> <li>g) Permanent Establishment Visa</li> </ul> </li> </ul>	

## **COSTS ASSOCIATED WITH VISA PROCESSING**

<b>No</b>	<b>Type of Visa</b>	<b>USD</b>
1	Special establishment Visa 5 years	653
2	Special establishment Visa 10 years	700
3	Permanent establishment Visa	1500
4	Ordinary establishment Visa for beginners and for-profit professionals (doctor, lawyer..)	700
5	Work establishment Visa	653
6	Airport Visa	40
7	Port Visa	40
	Form to be used	50
	<b>Filling fees:</b>	-
	- Establishment	100
	- Travel Visa	50
	- Visa Transposition	50



## **WEATHER IN DRC**

The DRC has a largely equatorial climate; however, this varies across the country's extensive land area. Generally:

- The country is hot and humid in the north and west, an area located within a significant portion of the Congo River Basin.
- The southern, central and eastern areas are generally cooler and drier.
- The DRC is home to an exceptionally high degree of ecosystems and habitats, notably dry rainforests (Muhulu), open woodland forests (Miombo), savannahs, as well as cloud and gallery forests.

### **Best time to visit DRC**

Best visited either at the beginning or, better still, in the middle of the year, DRC has:

- a) a short dry season (January / February)
- b) a short wet season (March – April)
- c) a long dry season (May to September) and
- d) a long wet season (October to December)

*\*Please ensure to carry both light and heavy clothes but anticipate frequent rain fall during your stay in the DRC*



## DRC'S RELIGIOUS AND CULTURAL DEMOGRAPHY

DRC has a huge Christian population (put at 80%) with a majority being predominantly Roman Catholic. Approximately 50% of the DRC's population is Roman Catholic, 20% is Protestant, 10% is Kimbanguist, 10% is Muslim while the remaining 10% comprises other religious organisations.

### Local Languages Spoken in the DRC

The Democratic Republic of Congo is one of the most linguistically diverse countries in the world, with over 200 languages spoken in the country.

While French is the official language and widely used in education and government, there are four national languages: **Kikongo (Kituba), Lingala, Swahili, and Tshiluba.**

Francophone African Sign Language and American Sign Language are both used in communication as well.

**Kikongo ya leta (also called "Kikongo")** is spoken in Kongo Central, in Kwango and in Kwilu provinces, and was promoted by the Belgian colonial administration.

**Lingala**, spoken in the capital Kinshasa, is increasingly understood throughout the country, as the lingua franca of trade, spoken along the vast Congo river and its many tributaries. Lingala's status as the language of the national army, as well as its use in the lyrics of popular Congolese music, has encouraged its adoption, and it is now the most prominent language in the country.

**Tshiluba** (also known as Chiluba and Luba-Kasai) is spoken in the south eastern Kasai regions.

**Swahili** is the lingua franca of Africa's Great Lakes region as well as east and southeast Africa. There are multiple dialects of Swahili that are spoken in the Congo. The most common is Kingwana, also known as Copper belt Swahili.



## **CUISINE**

The cuisine of the Democratic Republic of the Congo varies widely, representing the food of indigenous people. Cassava, fufu, rice, plantain and potatoes are generally the staple foods eaten with other side dishes.

Congolese meals often consist of a starchy ingredient, along with vegetables and meat in the form of a stew. The starch can come in the form of a paste or mash made of cassava or corn flour, called fufu or ugali. When eaten, the fufu is rolled into golf ball-sized balls and dipped into the spicy stew—often an indentation is made with the thumb in order to bring up a thimbleful of sauce.



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# ECONOMIC OVERVIEW

OF THE DEMOCRATIC REPUBLIC OF CONGO

## WESTERN REGION ECONOMIC OVERVIEW

DRC's Western Region comprises of 5 provinces which include Kinshasa, Kongo Centrale, Kwilu, Kwango and Mai- Ndombe.

Province	Kinshasa	Kongo-Central	Kwilu	Kwango	Mai-Ndombe
Key Economic Activities (Extraction)	<ul style="list-style-type: none"> <li>• Agriculture</li> </ul>	<ul style="list-style-type: none"> <li>• Agriculture (Cassava, plantains, fruits etc.)</li> <li>• Oil drilling</li> </ul>	<ul style="list-style-type: none"> <li>• Agriculture (Cassava, corn, plantains rice etc)</li> </ul>	<ul style="list-style-type: none"> <li>• Agriculture (Cassava, corn, plantains rice etc)</li> </ul>	<ul style="list-style-type: none"> <li>• Agriculture (Cassava, corn, plantains rice etc)</li> </ul>
Key Economic Activities (Manufacturing)	<ul style="list-style-type: none"> <li>• Food industry</li> <li>• Consumer goods</li> </ul>	<ul style="list-style-type: none"> <li>• Food industry</li> <li>• Construction industry</li> <li>• Energy industry</li> </ul>	-	-	-
Key Economic Activities (Tertiary industry)	<ul style="list-style-type: none"> <li>• Hospitality</li> <li>• Banking</li> <li>• Telecommunication</li> <li>• Transportation</li> <li>• General trade</li> </ul>	<ul style="list-style-type: none"> <li>• Hospitality</li> <li>• Banking</li> <li>• Telecommunication</li> <li>• Transport</li> </ul>	-	-	-



## **KINSHASA**

Kinshasa is a city as well as a province (the smallest province in the Western Region) and it is also the capital of DRC.

- **Population:** 15 Million
- **Area:** Sq. mile 10 000
- **Languages:** Lingala and French (Official language)
- Hub for most institutions and big companies of the country

### **Main Infrastructure**

- N'djili International Airport
- Ndolo Airport

### **Must visit:**

- LOLA YA BONOBO, world's only sanctuary for orphaned Bonobos (dwarf Chimpanzees)
- National Museum of Kinshasa



## TOP 10 COMPANIES IN KINSHASA

Top Companies – Kinshasa Province	
Company	Industry
Bolloré	Logistics & Transportation
Connexafrica	Logistics
Engen	Oil & gas
Total	Oil & gas
Airtel	Telecom
Vodacom	Telecom
Orange	Telecom
Bralima	Beverage
Bracongo	Beverage
SEP Congo	Oil & gas

Source: [https://www.investindrc.cd/en/Provinces#pagination\\_articles](https://www.investindrc.cd/en/Provinces#pagination_articles)



## **KONGO-CENTRAL**

Borders Kinshasa in the North-West, Kwilu in the West and Angola in the South. The region is known for its rich soil and favourable weather for agriculture, abundant mineral resources and huge potential for energy. It is the only province that has access to the ocean.

- Population: 5,575,000
- Area: Sq. mile 53,920
- Other language: Kikongo

### **Main Infrastructure**

- Matadi Port,
- Boma Port;
- Inga and Zongo Dams;
- Maréchal-Mobutu Bridge;
- Banana Port

## TOP 10 COMPANIES IN KONGO-CENTRAL

Top Companies – Kongo-Central		
Company	Industry	City
Midema	Food	Matadi
Sucrière De Kwilu-Ngongo	Food	Kwilu-Ngongo
Socir	Oil & Gas	Moanda
Cilu	Construction	Lukala
Cimko	Construction	Malanga (20 Km From Kimpese)
Mgt	Logistics & Transportation	Matadi
Perenco-Rep	Oil & Gas	Moanda
Lerexcom Petroleum	Oil & Gas	Matadi
Ppc Barnet	Construction	Malanga
Socope	Logistics & Transportation	Matadi

Source: [https://www.investindrc.cd/en/Provinces#pagination\\_articles](https://www.investindrc.cd/en/Provinces#pagination_articles)



## **KWILU, KWANGO AND MAI-NDOMBE**

Kwilu, Kwango and Mai-Ndombe are the three newest provinces in the Western region. Although they lack basic infrastructure, they are known for their rich soil and numerous rivers and subsistence agriculture is the main economic activity.

### **Kwilu**

Administrative Capital City: Bandundu City

Economic Capital City: Kikwit

Population: 5,490,000

Area: Sq. mile 78,219

Other language: Kikongo

### **Kwango**

Capital City: Kenge

Population: 1,994,036

Area: Sq. mile 89, 974

Other language: Kikongo

### **Mai-Ndombe**

Capital City: Inongo

Population: 1,768,327

Area: Sq. mile 127, 465

Other language: Kikongo

All the provinces except Mai- Ndombe are connected through the National Road No. 1 which starts from Kongo-Central to Likasi-Lubumbashi

## EASTERN REGION ECONOMIC OVERVIEW

The Eastern region of DRC is located near the Lakes Kivu, Victoria, Tanganyika and Edward and it is made of 7 provinces:

- Nord Kivu: 59.483 km<sup>2</sup>
- Sud Kivu: 65.070 km<sup>2</sup>
- Maniema: 132.520 km<sup>2</sup>
- Ituri: 65.658 km<sup>2</sup>
- Haut Uélé: 89.683 km<sup>2</sup>
- Bas-Uélé: 148.331 km<sup>2</sup>
- Tshopo: 99.567 km<sup>2</sup>

These provinces are at the border of the Eastern Countries like Uganda, Rwanda, Burundi and Tanzania.



## ECONOMIC OVERVIEW PER PROVINCE

Province	North Kivu	Ituri	Tshopo
Key Economic Activities (Extraction)	<ul style="list-style-type: none"> <li>• Agriculture (Coffee, Cocoa, Rice, Maize, potatoes, beans)</li> <li>• Fishing</li> <li>• Mining</li> </ul>	<ul style="list-style-type: none"> <li>• Oil drilling</li> <li>• Gold mining</li> </ul>	<ul style="list-style-type: none"> <li>• Wood exploitation</li> <li>• Fishing</li> <li>• Agriculture (Rice, Banana, Palm oil, pineapple and Sugar cane);</li> </ul>
Key Economic Activities (Manufacturing)	<ul style="list-style-type: none"> <li>• Food industry</li> <li>• Consumer goods</li> <li>• Energy Industry</li> </ul>	<ul style="list-style-type: none"> <li>• Food industry</li> <li>• Export of agricultural products</li> </ul>	<ul style="list-style-type: none"> <li>• Gold mining</li> </ul>
Key Economic Activities (Tertiary industry)	<ul style="list-style-type: none"> <li>• Hospitality and tourism</li> <li>• NGOs</li> <li>• Transportation</li> <li>• Cross-border trade with Rwanda, Uganda, Tanzania, Burundi &amp; Kenya</li> </ul>	<ul style="list-style-type: none"> <li>• Transportation</li> <li>• General Trade</li> </ul>	<ul style="list-style-type: none"> <li>• General Trade</li> </ul>



## **NORTH KIVU**

- **Capital:** Goma but the region has two other major cities; Butembo and Beni
- **Population:** est. 6 Million
- **Area:** Sq. mile 22,967
- **Other language:** Swahili

## **ITURI**

Ituri is a rich province located at the North-East and connected to Uganda and South-Sudan; the province has 5 territories namely; Aru (6 740 km<sup>2</sup>), Djungu (8 184 Km<sup>2</sup>), Irumu (8 730 Km<sup>2</sup>), Magahi (5 221 Km<sup>2</sup>) and Mambasa (36 783 Km<sup>2</sup>).

- **Capital:** Bunia
- **Population:** 3,650,000
- **Area:** Sq. mile 25,351
- **Other language:** Swahili

Source: [https://www.investindrc.cd/en/Provinces#pagination\\_articles](https://www.investindrc.cd/en/Provinces#pagination_articles)



## **TSHOPO**

Tshopo is situated in the north central part of the country on the Tshopo River, for which it is named. Kisangani the capital, is an administrative town where most are civil servants.

- Capital: Kisangani
- Population: 2,614,630
- Area: Sq. mile 77,053
- Other language: French

Tshopo has 3 territories:

Basoko (22.677km<sup>2</sup>),

Isangi (13.769km<sup>2</sup>),

Opala (26.453km<sup>2</sup>);



## CENTRAL REGION ECONOMIC OVERVIEW

Located in the center of the country, the five provinces of the great Kasai have an area representing 14% of the national territory (Kasai, Kasai Oriental, Kasai Central, Lomami and Sankuru).

- Population: 15,963,054
- Area in Square Km: 325,514
- Other language: Tshiluba

Province	Kasai Oriental	Kasai Central	Kasai	Lomami	Sankuru
Main City	Mbuji-Mayi	Kananga	Tshikapa	Kabinda	Lusambo

Province	Kasai Oriental, Kasai Central, Kasai, Lomami and Sankuru
Key Economic Activities (Extraction)	<ul style="list-style-type: none"> <li>• Agriculture (cassava, corn, peanuts, beans, olive oil, palm, rice)</li> <li>• Fishing</li> <li>• Wood exploitation</li> <li>• Diamond and gold mining</li> </ul>
Key Economic Activities (Manufacturing)	<ul style="list-style-type: none"> <li>• Brick making</li> </ul>
Key Economic Activities (Tertiary industry)	-

## CENTRAL REGION ECONOMIC OVERVIEW CONT.

The economy of the central region is characterized by: The Mining Sector with the Production of Diamond and Gold made by two Main Companies (SACIM, MIBA) and Artisanal Mining (diamond comptoirs and mining diggers).

### Top 3 Mining Companies in the Eastern Region

Company	Monthly Diamond Production
SACIM	400,000
MIBA	30,000
Artisanal	80,000
<b>Total</b>	<b>510,000</b>

Source: [https://www.investindrc.cd/en/Provinces#pagination\\_articles](https://www.investindrc.cd/en/Provinces#pagination_articles)

## SOUTHERN REGION ECONOMIC OVERVIEW

Located in South-East of the DRC and entirely in the southern hemisphere, the 4 provinces of South Region occupy the 2nd position among the provinces of the country in terms of area, representing 21.1% of national territory.

- Capital: Lubumbashi
- Population: 4,617,000
- Area: Sq. mile 51,305
- Other language: French and Swahili



## SOUTHERN REGION ECONOMIC OVERVIEW CONT.

Province	Haut Katanga, Haut Lomami, Lualaba and Tanganyika
Key Economic Activities (Extraction)	<ul style="list-style-type: none"> <li>• Mining of cobalt and copper</li> <li>• Agriculture (Maize, Cassava, Peanut, Bean, Sweet potato)</li> <li>• Fishing</li> <li>• Animal husbandry</li> </ul>
Key Economic Activities (Manufacturing)	<ul style="list-style-type: none"> <li>• Brewing</li> <li>• Agricultural manufacturing - water supply, palm oil, bakery, cassava flour</li> <li>• Construction</li> </ul>
Key Economic Activities (Tertiary industry)	<ul style="list-style-type: none"> <li>• Telecommunications</li> <li>• Banking</li> <li>• Tourism and hospitality</li> </ul>

Source: [https://www.investindrc.cd/en/Provinces#pagination\\_articles](https://www.investindrc.cd/en/Provinces#pagination_articles)

## TOP 10 COMPANIES IN THE SOUTHERN REGION

Name	Region	Economic Sector
Mulykap Sarl	Lubumbashi/Kolwezi	Transport
Swala	Lubumbashi	Transport
Mashamba	Haut Katanga	Agriculture
Mbeko Shamba	Lualaba	Agriculture
Edile Construction	Lubumbashi	Construction
Egmf	Lubumbashi	Construction
Hyper Psaro	Lubumbashi/Kolwezi	General Trade
Liberty	Lubumbashi/Kolwezi	General Trade
Groupe Sil	Lubumbashi/Kolwezi	Fuel
Global Oil	Lubumbashi	Fuel

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**LEGAL & REGULATORY  
FRAMEWORKS  
GOVERNING INVESTMENT**

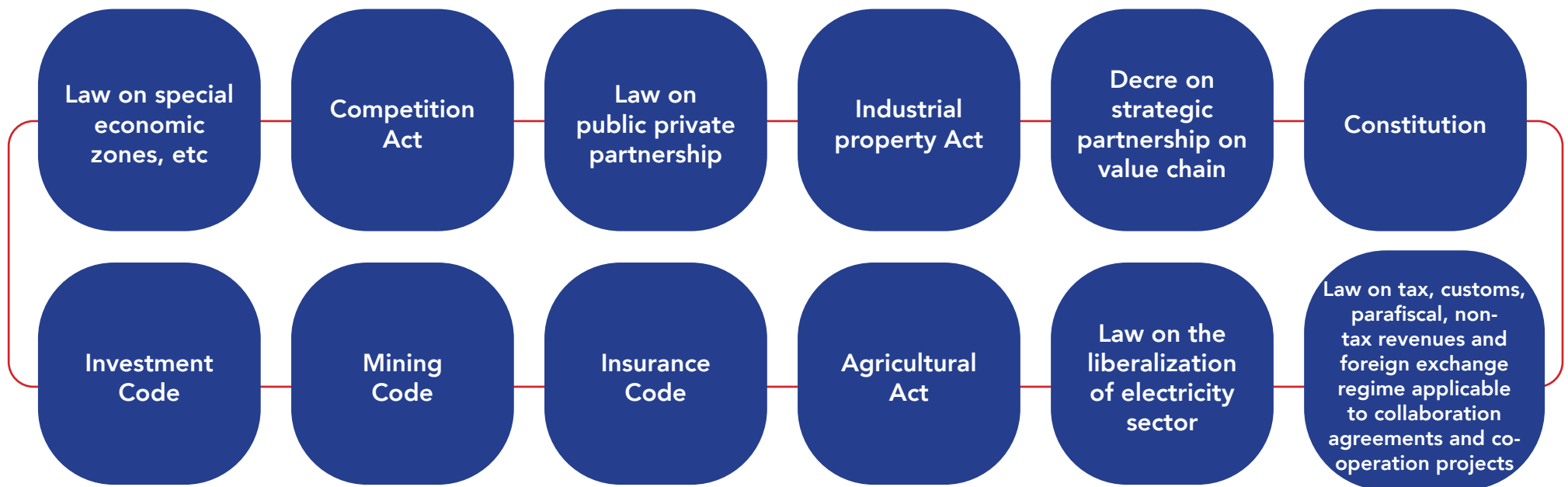
**IN THE DEMOCRATIC REPUBLIC OF CONGO**



## LEGAL FRAMEWORK GOVERNING INVESTMENT IN THE DRC

For more than a decade, DRC has engaged in a vast program of legislative and regulatory reforms related to investment with the aim of making its business environment competitive and attractive. These reforms aim to make the DRC one of the best business destinations in Africa.

The said reforms have enabled the DRC to acquire an important legal arsenal consisting of the following legislative and regulatory texts:



## LEGAL FRAMEWORK GOVERNING INVESTMENT IN THE DRC CONT.

The DRC government has put in place legal and regulatory frameworks that promote the establishment and growth of businesses and these include:

- Article 35 & 36 of the DRC Constitution guarantees the right to private initiative to all nationals as well as foreigners. As per the constitution;
  - i. Private property is sacred and the State shall guarantee the right to individual or collective property acquired in accordance with law or custom
  - ii. The State also encourages and ensures that private, domestic and foreign investments are secured
  - iii. No one may be deprived of their property except in the interest of the public and in return of fair and prior compensation granted under the conditions set by law
  - iv. The State guarantees the right to private initiatives carried out by both nationals and foreigners
- The Public- Private Partnership Act provides for the guarantee of performance of partnership contracts signed with the Government regardless of any change in the regime (Art 15)

The taxation of businesses under this type of arrangement is subject to the ordinary law regime with the exception of the reduction of income tax on profits and profits, as set at 15%

- Act No. 004/2002 on the Investment Code
  - i. Act No. 004/2002 on the Investment Code through the provisions of articles 23-30 provides from investment security mechanisms and guarantees as well as customs, tax and Para fiscal exemptions

It is important to read and understand the other legal texts indicated in DRC's Legal Arsenal on page 33 including Grant Customs Exemptions, Agriculture Act and the Value Chain Partnership Act among others to ensure that your business is operating within the confines of the Law.

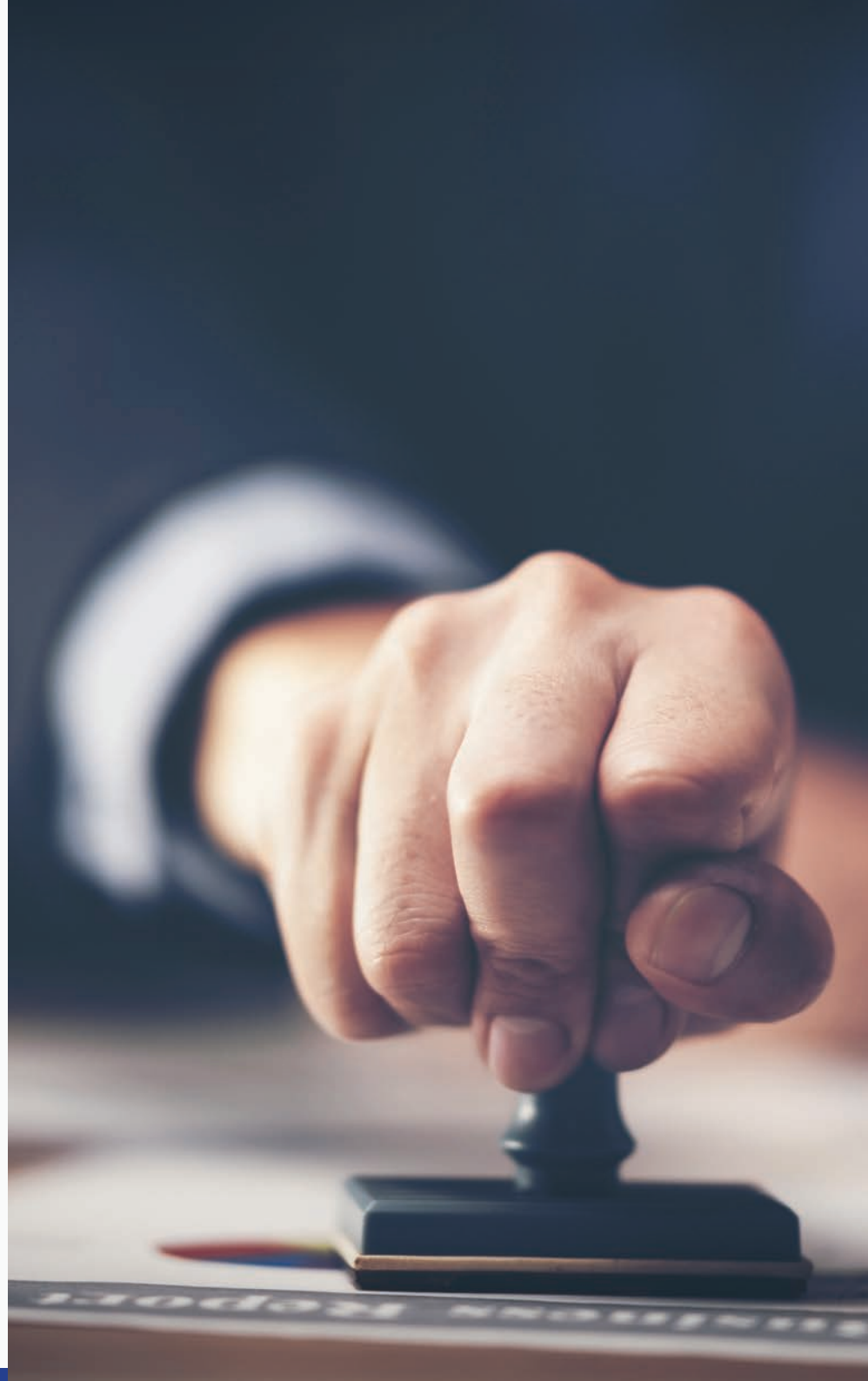
## **OBTAINING A WORK PERMIT IN DRC**

### **Procedure for obtaining a work card/work permit**

To take up employment in the DRC, any foreigner must first obtain a work permit for himself. Additionally, any employer wishing to hire or retain a foreign worker under an employment contract must apply for and obtain a work for the benefit of that worker.

To obtain the work permit, the employer must submit a file to the National Commission for Foreign Employment (CNEE), containing the following documentation:

- Work permit request form
- Transmittal letter form
- Nominal roll for foreign personnel
- Draft employment contract
- Work Curriculum Vitae
- Documents establishing the worker's professional qualification (education credentials or any other supporting documents)
- Passport photo
- Detailed company organogram
- Professional development or adjustment training program
- Job description
- Proof of payment pf contributions due to CNSS and INPP
- Photocopies of all pages of the passport



## **ABOUT THE KENYA-DRC TRADE MISSION 2021**

The Government of Kenya (GoK) and the Government of the Democratic Republic of Congo (DRC) in partnership with Equity Group have come together to organize and facilitate the 15-day Trade Mission to DRC from 29<sup>th</sup> November to 13<sup>th</sup> December as part of sustained efforts to promote regional trade and business growth.

### **About the Kenya Ministry of Trade and Industrialization**

The Government of Kenya formed the Ministry of Industrialization, Trade and Enterprise Development (MoITED) through Executive Order No. 1 of 2020 dated 14<sup>th</sup> January 2020 and revised on 11<sup>th</sup> May 2020. It comprises two State Departments namely State Department for Industrialization and State Department for Trade and Enterprise Development.

The mandate of the Ministry is to implement Industrial, Trade and Enterprise Development policies; promote and facilitate Domestic and Foreign Investments; promote development of Special Economic Zones and Industrial Parks; promote and develop Micro and Small Enterprises; promote value addition and agro-processing; enhance market access

for Kenyan exports; facilitate and enhance ease of doing business in Kenya; and enforce the Local Content Policy.

**Web link:** <https://www.industrialization.go.ke/>

### **About Equity Group Holdings**

Equity Group Holdings Plc is a Pan-African financial services holding company listed at the Nairobi Securities Exchange, Uganda Securities Exchange, and Rwanda Stock Exchange. The Group has banking subsidiaries in Kenya, DRC, Rwanda, Uganda, Tanzania, South Sudan and a Commercial Representative Office in Ethiopia. It has other subsidiaries in investment banking, insurance, telecom, fintech and social impact investments.

Equity Group is the largest bank in the region with assets of Kshs 1.12 trillion (USD 11.2 billion). It is also the biggest bank in deposits, market capitalization of USD 2 billion and with a customer base of over 15 million customers. The Group has a footprint of 337 branches, 58,756 Agents, 34,941 Merchants, 691 ATMs and an extensive adoption of digital banking channel.

The Banker Top 1000 World Banks 2021 ranked Equity Bank 761 overall in its global ranking, 149th on soundness (Capital Assets to Assets ratio), 71st in terms of Profits on Capital and 39th on Return on Assets. The Banker's Top 100 African Banks 2020 placed the Bank in position 7 overall among the top 10 Banks in Africa, 5th place on soundness, position 9 on growth performance, 8th on return on risk and position 6th in terms of profitability and on leverage category.

In the same year, Moody's gave the Bank a global rating of B2 with a negative outlook same as the sovereign rating of the Kenyan government due to the Bank's strong brand recognition, solid liquidity buffers and resilient funding profile, established domestic franchise and extensive adoption of digital.

**Web link:** <https://equitygroupholdings.com>

### **About EquityBCDC**

EquityBCDC is a commercial bank operating in the Democratic Republic of Congo. It was born from the merger, after 112 years, between Equity Bank Congo and Banque Commerciale du Congo (BCDC).

EquityBCDC serves over 1,000,000 customers through an extensive network of 70 branches across the DRC, 13 dedicated western union branches, 201 ATMs, 10 Master Agents and over 3,700 banking agents to complement its digital channels, making it the largest financial services network in the DRC. The bank is part of the Equity Group.

**Web link:** <https://equitygroupholdings.com/cd/>

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## NOTES

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For more information:

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